

LIBRARY POLICY

Aims and Objectives

In accordance with the aims of the school, the Library seeks to support students in taking responsibility for their own learning and in developing lifelong habits of research and study which will enable them to make the most of present and future opportunities for furthering their own interests and education.

Objectives

1. To support students in their learning
2. To support staff in their delivery of the curriculum
3. To stimulate and encourage students' wider interests.

Stock

Fiction

- A wide range of fiction is available to stimulate interest and to support the English department in its delivery of the National Curriculum. Stock should cover a broad range of genres and cultures.
- Students should be involved in reviewing and suggesting titles.

Non-fiction

- Non fiction stock should cover all course topics in a broad, balanced and relevant way. There should also be some material relevant to students' hobbies and interests.
- Magazines and newspapers should be available to facilitate students' individual learning.

Services

A Library Supervisor is available from 1.25pm to 2.25pm and from 3.30pm to 5.00pm to run the centre, giving assistance to staff and students in using all the facilities. There are also some staff allocated to supervise the Library spaces during some lesson times.

They are available to:

- Help staff and students in retrieving and using materials and equipment, including information technology.
- Supervise small groups in the resource centre, when arranged.
- Supervise students in their use of the library for private study.

Agreed by the Catholic Life of the School Committee: 6th May 2020

Next Review: Spring 2022